



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**  
[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
**51<sup>st</sup> Anniversary ~ Fund Established May 2, 1974**

Regular Meeting 26-02  
Friday, February 13, 2026-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**ADOPTION OF MINUTES:**

\*January Regular Minutes 26-01

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**AUDIT PRESENTATION AT 9:15 A.M.:**

1. Mr. Daniel Anderson, CPA, Partner and Ms. Jennifer Trotter, CPA, Director, Maudlin and Jenkins, CPA-Audit for Fiscal Year End 9/30/2025
2. Ms. Lark Janes, CPA, LLC-Audit Progress Review and Accounting Update

**OLD BUSINESS:**

1. Police and Firefighter Board of Trustees' Elected Representative Nominations and Election
2. Police and Firefighter Board of Trustees Council Representatives
3. Arthur J. Gallagher Risk Management Service
4. Share Plan Reports
5. Disability Amber Samuels
6. Job Posting

**NEW BUSINESS:**

\*1. Warrants for Payment

- a. Truist Commercial Checking Account-\$63.55-Reimbursement to the Truist Commercial Checking Account Auto Pay for Timothy Lancaster's Visa
- b. Eagle Asset Management-\$671.59-Management Fee for 10/1-12/31/2025, Invoice 943761302618 (Fire Fund Only)
- c. Eagle Asset Management-\$1,821.12-Management Fee for 10/1-12/31/2025, Invoice 041001269941 (Police Fund Only)
- d. Polen Capital Management-\$4,598.48-Management Fee for 10/1-12/31/2025 (Fire Fund Only)
- e. Polen Capital Management-\$11,011.36-Management Fee for 10/1-12/31/2025 (Police Fund Only)
- f. Salem Trust-\$25,992.37-Account Management Fee for 10/1-12/31/2025, Fee A/C Number M69930
- g. SSI Investment Management-\$13,877.00-Management Fee 10/1-12/31/2025, Invoice 002026-0024 (Fire Fund Only)
- h. SSI Investment Management-\$13,874.00-Management Fee 10/1-12/31/2025, Invoice 002026-0023 (Police Fund Only)
- i. DePrince, Race and Zollo, Inc.-\$4,357.70-Management Fee for 10/1-12/31/2025, Invoice 202504067 (Fire Fund Only)
- j. DePrince, Race and Zollo, Inc.-\$4,499.81-Management Fee for 10/1-12/31/2025, Invoice 202504066 (Police Fund Only)
- k. Advent Capital-\$13,576.49-Investment Management Fees for Quarter End 12/31/2025 (Police Fund Only)
- l. Advent Capital-\$13,519.99-Investment Management Fees for Quarter End 12/31/2025 (Fire Fund Only)

\*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations

3. Probationary 6 Month Review Isabel Cardona

4. Office Business
  - a. Equipment Upgrades and Purchases
  - b. Employee VISA Invoice Review for December
  - c. Upcoming Events-Educational Opportunities
  - d. 401a or 457
  - e. Rollover Procedure
  - f. Locksmith
  - g. City Computer System Change
5. FPPTA School Review
6. Siteimprove Renewal
7. Klausner Memo
8. Overtime and Holiday Pay
- \*9 Application for Retirement and Entry into DROP Firefighter Duane Crowley
- \*10 Police Officer Daniel Featherstone request to Calculate Benefits at member's expense
- \*11. Termination Refund/Rollover or Vested Termination, if Eligible Police Officer Riley Feest-Woodruff

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

**If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.**

**In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting,**

contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.